

Chinese Poll Tax Heritage Trust

Application Guidelines

HISTORY OF THE TRUST

At the time of the Chinese New Year in 2002 the Government of New Zealand formally apologised to the Poll Tax payers and their descendants for the actions of previous Governments in imposing a poll tax on Chinese persons entering New Zealand and in enacting other discriminatory statutes.

As part of this apology, Government has supported the establishment of the Chinese Poll Tax Heritage Trust, and, in 2005, paid to this Trust the sum of \$5,000,000 as a gesture of reconciliation in support of the formal apology.

INTENTION OF THE TRUST

The Trust is intended as a gesture of goodwill to the poll-tax payers, their descendants and future generations in recognition of the hardship caused by the poll tax and other discriminatory legislation, and for the purpose of creating understanding in the wider Chinese community and New Zealand society as a whole.

AIM OF THE TRUST

The broad aim of this Trust is to strengthen the unique identity of Chinese New Zealanders and their communities in New Zealand in relation to and recognition of poll-tax payers.

OBJECTIVES OF THE TRUST

The objectives of the Trust are:

- to promote the preservation of Chinese New Zealand history, and awareness of the contributions of early Chinese settlers, and
- to provide tangible support for Chinese New Zealand history, language and culture, particularly that of the early settler Chinese community.
- Within the context of the objectives above, the activities the Trust must promote (but are not limited to) include:
 - learning and use of the Cantonese language
 - awareness and understanding of the early history of Chinese in New Zealand
 - the recording and preserving of early Chinese New Zealand history
 - greater public understanding of ethnic diversity with particular emphasis on the contributions of early Chinese settlers
 - Chinese arts and culture (particularly of the early settlor community creative and cultural expression).

GENERAL GUIDELINES FOR FUNDING

The criteria for eligibility of applicants and projects include the following:

- Applicants are not required to be Chinese or descendants of early settlers – but proposals for funding must support the objectives of the Trust .
- The Trust will consider its own priorities, and fit with the objectives of the Trust, in deciding which applicants will receive funding. This means that, in general:
 - applications from, and benefiting individuals, will only be funded with the endorsement of a reputable group
 - applications for servicing debt, travel, or loans, have no guarantee of funding
 - events, activities or projects have no guarantee of ongoing funding
 - a branch may apply independently of its national body

The Trust will not fund:

- applications that are of a party political nature.

APPLICATIONS SEEKING MORE THAN \$5,000

If the application seeks funding of more than \$5,000 then the application will also need to show:

- evidence of the financial and technical viability of the proposal
- that funding sought, is not more properly the responsibility of Central and/or Local Government
- that the proposal does not seek funding for things already funded by the State through other mechanisms
- evidence of other fundraising activities – including support from other sources for larger projects.
- If seeking more than **\$10,000** a copy of a feasibility, or business/strategic plan is required to be provided.

ELIGIBILITY FOR CONSIDERATION

- Proposals seeking funding must have:
 - goals and deliverables that are clearly linked to the objectives of the Trust
 - endorsement from a reputable organisation
 - evidence that in general, proposals (and applicant organisations) are not for profit
 - referees who can attest to community benefits
 - fully declared and accounted for previous funding grants.

EVENTS

- The Trust may, from time to time, support events that have clear links to the objectives of the Trust. Applicants seeking funding for an event will, in addition to meeting all other criteria set out above, have to demonstrate:
 - Evidence that the event has obtained necessary Resource consents (if required)
 - Evidence that the event complies with all relevant legislation and statute (e.g. OSH, Public Health, Fire Regulations, Council Bylaws etc.)

SPONSORSHIP

The Trust may also sponsor activities or events from time to time. Applications for sponsorship of activities or events will need to meet the same requirements as any other application to the Trust, set out in the relevant sections above.

APPLICATION FORM

Applications must be made on the forms provided, and can be in Chinese or English.

It is essential that applications are legible, clear and concise.

The Trust will hold two funding rounds per year. Applications must be lodged at the Trust's office, or postmarked, by the closing dates set out below. Late applications will not be accepted.

The closing date for references is on the same day that applications close. Late references may result in exclusion of the application from consideration. It is the responsibility of the applicant to ensure that referees provide their reports by the due date.

Please do not fax or email any material. The Trust requires original and signed documents and that these be sent to its post box or couriered to its office.

KEY DATES FOR FUNDING ROUNDS

	<i>First Funding Round</i>	<i>Second Funding Round</i>
Applications open	19 June	1 December
Closing date for applications	31 August	28 February
Trust meets to consider applications	Early October	Early April

Form updated: FEB 2007

GENERAL

The decisions of the Trust are final.

OTHER FUNDERS

Information about other funding sources may be found on FundView, a database run by the Funding Information Service, which lists other organisations that may be able to assist you with funds for your project. The website address is www.fis.org.nz.

The database can be accessed free of charge at a number of public libraries, district councils and Citizens Advice Bureaux, and at your nearest Department of Internal Affairs' Local Government and Community Branch office.

NOTIFICATION OF APPLICANTS

The Trust will advise all applicants of the outcome of their applications.

	<i>August Funding Round</i>	<i>February Funding Round</i>
Grant applicants notified	Mid December	Early June

Application forms are available electronically, from www.dia.govt.nz, or in hard copy from the Chinese Poll Tax Heritage Trust (details below).

Please send your application to the Chinese Poll Tax Heritage Trust, c/- Department of Internal Affairs, PO Box 805, Wellington.

Our courier delivery address is Level 1, 46 Waring Taylor Street, Wellington.

For further enquiries, please phone (04) 495-9431 or email trusts@dia.govt.nz.

**CLOSING DATES:
31 August AND 28 February**